

Latin America Missions Trust

Registered Charity Number 1069034



Report and Accounts
to
30th September, 2003

Financial Statements

Annual Report of the Trustees

The Trustees submit their report on the accounts of the Latin America Missions Trust (Registered Charity Number 1069034) for the year ended 30th September 2003.

Principal activities

1. The Trust was created by Deed on 1st February 1998.
2. There has been no change in the constitution of the Trust since its creation, and it is registered as a charity in accordance with the Charities Act 1993
3. Trustees serving throughout the period were B.A. Cleaver, I.L. Rendell, C. Wyatt, D.T. McIlroy, A.J. Cleaver and K.I. Cleaver.
4. The Trustees in respect of the period to 30th September 2003 have distributed in grants and donations a total of £4,449 (2001 - £6,701) in furtherance of the Fund's objectives.

The Trust's Aims and Objectives

The main aim of the Trust is to support missionaries training for, and working in, Latin America. Financial assistance is provided for working and living expenses, travel costs and training fees..

Policies

The Trustees require to receive regular reports and prayer letters from the beneficiaries, so that their grants and prayer support are known to be relevant and up-to-date.

The Trustees seek to make the work of the Trust, and its beneficiaries, known amongst supporters and potential supporters in the UK.

The Trustees seek to ensure that donors are encouraged to give in a tax efficient manner.

The Trustees review the Trust's commitments in relation to its income, with the intention that all current commitments can be met from current levels of income.

Activities and Achievements

During the year the Trust supported two missionaries in training, Adrian and Judith Stewart. Efforts were made to build up funds prior to the Stewarts departure to serve as missionaries in Brazil from November 2003.

The Trustees are:

Brian Cleaver (Chairman) of 46 Hazell Road, Farnham, Surrey GU9 7BP

Abigail Cleaver of 46 Hazell Road, Farnham, Surrey GU9 7BP

Ivan Rendell of 10 Yarborough Terrace, St. John's Road, Wroxall, Isle of Wight, PO38 3ED

Carol Wyatt of 17 Adeney Close, Hammersmith, London W6 8ET

David McIlroy of 12 Aldebert Terrace, Stockwell, London SW8 1BJ

Karin Cleaver of 46 Hazell Road, Farnham, Surrey GU9 7BP

The Secretary is Angus Cleaver

The Trust's office address is:

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FARNHAM

GU9 7BP

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E-mail: info@latinamericamissions.org.uk

The Trust's website is at www.latinamericamissions.org.uk

The Fund's Independent Examiners are Birch Sergeant of The Oast House, Park Row, FARNHAM

Bankers:

Bank of Scotland, The Mound, EDINBURGH EH1 1YZ

Sort code 80-02-14 Account No: 00803873

Statement of Trustees' responsibilities

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Trust's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and which enable them to ascertain the financial position of the Trust and to ensure that the accounts comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Trustees

B.A. Cleaver

February 2004

Independent Examiner's Report to the Trustees of Latin America Missions Trust

I report on the financial statements for the year ended 30th September 2003, which are set out on pages 5 to 9.

Respective responsibilities of trustees and examiner

As described on page 3 the charity's trustees are responsible for the preparation of the accounts; they consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply, and that an independent examination is needed. It is my responsibility to examine the accounts (under S43(3)(a) of the 1993 Act), and follow procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, and state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act and

to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the Act

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Birch FCA
Birch Sergeant.
Chartered Accountants
Farnham

May 2004

Statement of financial activities for the year ended 30th September 2003

	Notes	Unrestricted Funds 2003 £	Restricted Funds 2003 £	Total 2003 £	Unrestricted Funds 2002 £	Restricted Funds 2002 £	Total 2002 £
Incoming resources							
Voluntary income	1	12,380	-	12,380	5,570	-	5,570
Interest received		142	-	142	136	-	136
Tax repayment		1,826	-	1,826	1,422	-	1,422
Total incoming resources		<u>14,348</u>	<u>-</u>	<u>14,348</u>	<u>7,128</u>	<u>-</u>	<u>7,128</u>
Resources expended							
Direct charitable expenditure							
Grants and donations	3	4,449	-	4,449	6,701	-	6,701
Other expenditure							
Financial & administration expenses	2	266	-	266	200	-	200
Total expenditure		<u>4,715</u>	<u>-</u>	<u>4,715</u>	<u>6,901</u>	<u>-</u>	<u>6,901</u>
Net (expenditure)/income for the year		9,633	-	9,633	227	-	227
Fund balances brought forward		10,102	-	10,102	9,875	-	9,875
Fund balances carried forward		<u>19,735</u>	<u>-</u>	<u>19,735</u>	<u>10,102</u>	<u>-</u>	<u>10,102</u>

Results are derived from continuing activities.
All gains and losses in the year are included in the above results.

Balance Sheet as at 30th September 2003

	Note	2003 £	2002 £
Current assets			
Bank accounts		19,735	10,102
Cash accounts		-	-
		<u>19,735</u>	<u>10,102</u>
Current liabilities			
Accruals		-	-
Other creditors		-	-
		<u>-</u>	<u>-</u>
Net current assets		<u>19,735</u>	<u>10,102</u>
Net assets		<u>19,735</u>	<u>10,102</u>
Funds			
	4		
Unrestricted funds		19,735	10,102
Restricted funds		-	-
		<u>19,735</u>	<u>10,102</u>

Accounting Policies

Basis of Accounting

The financial statements are prepared under the historical cost convention and in accordance with applicable law

Donations

Donations represent amounts received during the period.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees for furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes.

Incoming Resources

All incoming resources are included in the Statement of financial activities when the charity becomes legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income consists of donations and is accounted for on a receipts basis.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the costs related to that heading.

Direct charitable expenditure consists of costs incurred attributable to specific activities.

Financial and administration expenses are those costs incurred in connection with the administration of the charity and compliance with statutory requirements.

Capitalisation policy

All assets and maintenance costs are written-off in the year of purchase.

Notes to the financial statements for the year ended 30th September 2003

1. Voluntary income	Unrestricted Funds 2003 £	Restricted Funds 2003 £	Total 2003 £	Unrestricted Funds 2002 £	Restricted Funds 2002 £	Total 2002 £
Donations	12,380	-	12,380	5,570	-	5,570
	<u>12,380</u>	<u>-</u>	<u>12,380</u>	<u>5,570</u>	<u>-</u>	<u>5,570</u>

2. Financial & administration expenses	Unrestricted Funds 2003 £	Restricted Funds 2003 £	Total 2003 £	Unrestricted Funds 2002 £	Restricted Funds 2002 £	Total 2002 £
Information Commissioner	35	-	35	35	-	35
Independent examiner's remuneration	173	-	173	165	-	165
Website	58	-	58	-	-	-
	<u>266</u>	<u>-</u>	<u>266</u>	<u>200</u>	<u>-</u>	<u>200</u>

3. Grants and donations	Unrestricted Funds 2003 £	Restricted Funds 2003 £	Total 2003 £	Unrestricted Funds 2002 £	Restricted Funds 2002 £	Total 2002 £
Training Fees	4,449	-	4,449	6,201	-	6,201
Beneficiaries' Travel	-	-	-	500	-	500
	<u>4,449</u>	<u>-</u>	<u>4,449</u>	<u>6,701</u>	<u>-</u>	<u>6,701</u>

4. Statement of Funds	At 1 October 2002 £	Income £	Expenditure £	At 30 Sept 2003 £
Unrestricted funds:				
General reserve	10,102	14,348	4,715	19,735
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Restricted funds:				
	-	-	-	-
Total restricted funds	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total funds	10,102	14,348	4,715	19,735
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

The General reserve represents the free funds of the charity which are not designated for particular purposes.